

# CAERNARFON ROYAL TOWN COUNCIL

## MINUTES OF COUNCIL MEETING 6 MARCH 2018

### Present

His Worship the Mayor – Cllr I C Thomas

### Councillors

E R Hughes, B Owen, W L Davies, W T Owen, A Hopcyn, E Lovgreen, C Williams, M Sarnacki, K Jones, C Larson, J W Parry, K Richards, S Sage, R Thomas, D L Jones

### **1. Apologies**

Cllr W R Owen

### **2. Mayor's Announcements**

An evening in the Celtic Royal Hotel with the Army  
Brass band competition in the Galeri  
Night in the Youth Club  
Willow hall to celebrate residents 100<sup>th</sup> birthday

### **3. Declaration of Personal Interest**

W T Owen and E R Hughes as in Finance panel if there is further discussion

### **4. Urgent Items (Chairman/Clerk).** For information or for action by the Clerk. Resolutions are not permissible

None

### **5. Minutes**

To confirm the following minutes:-

- i. Council 6 February 2018 **Resolved** to accept as a true copy after adding an additional line re the shop sign (unanimous)
- ii. Works Committee 13 February 2018 **Resolved** accept as a true record (unanimous)

iii. Finance Committee 6 March 2018 –

A verbal report was given as follows

***Financial Requests :***

*Before discussing applications, the clerk explained that further applications have been received, and therefore another meeting is required before the end of the financial year. It was also noted that it would be beneficial to put the dates of this committee's meetings on the website where the financial request form is so that people know when it will meet and therefore when to submit. The clerk noted that £650 left in the "other" pot*

- i) *Theatr Bara Caws*  
***Resolved*** To contribute £100 from "other" pot (unanimous)
- ii) *William Mathias School of Music*  
***Resolved*** to contribute £200 from "other" pot (unanimous)
- iii) *Action on Hearing Loss Cymru*  
***Resolved*** not to contribute as a National body (unanimous)
- iv) *Urdd Eisteddfod 2018*  
***Resolved*** to contribute £250 from estimates (unanimous)
- v) *Papur Dre*  
***Resolved*** to contribute £500 from estimates (unanimous)
- vi) *Pauline Down*  
***Resolved*** to contribute £50 under the Local Government Wales 2011 power but to stipulate that we need to see the actual costs after the event as it is monies to an individual (unanimous)
- vii) *National Eisteddfod*  
***Resolved*** to contribute £250 from Estimates (unanimous)
- viii) *Caernarfon & Gwyrfai Literary Society*  
***Resolved*** to contribute £50 from "other" pot (unanimous)

*Other pot down to £250*

***Letter from Kone Re: lift***

*A letter received noting that we need an insulated mat for Health and Safety reasons.*

*Whilst health and Safety reasons are of utmost importance to us we question why this wasn't stipulated in the original tender document when they installed the new lift.*

***Resolved** to ask the question of why it wasn't in the tender document before discussing again*

### **Screen at Gisda**

*The clerk explained that a member of staff from Gisda had been in touch to see if they could use it as a project for a group of young people. The clerk asked the individual who currently runs it for us who noted that he was looking to step away. Since the conversation he has formally written to withdraw his services and asks permission to collect the software box from the screen and some outstanding payments.*

### **Resolved**

*TO permit removal of the software and for the office to look into any outstanding payments with permission to act. Clerk to then discuss with Gisda ways forward in order to move the project forward, and give them permission to show their events as well as ones we send them*

## **RESOLVED**

To accept and adopt all recommendations (unanimous apart from the Gisda item where W T Owen and E R Hughes did not take part )

### **6.Accounts**

To approve the bills, donations and wages for payment

#### **Resolved**

To accept and pay (unanimous)

### **7.Licensing Application**

To approve the Licensing application

#### **Resolved**

To ask the Licensing department what is in line with other similar shops and answer accordingly (unanimous)

## **8. Bank Reconciliation**

### **Resolved**

To accept for information only (unanimous)

## **9. Mayoralty 2018– 2019**

To receive the response from the visit of the proposer and the seconder, to the Mayor Elect Councillor Eiriona Rees Hughes. The proposer Cllr E Lovgreen and Seconder Cllr M Sarnacki that Cllr E R Hughes fully understands the responsibilities of the role and is very willing to do her best for the town and its people.

### **Resolved**

To congratulate Cllr E R Hughes (unanimous)

## **10. Mayoralty 2018 – 2019**

To nominate the Deputy Mayor Elect for the year 2018 – 2019

### **Resolved**

To elect Cllr W T Owen as Deputy Mayor, elect for the year 2018-2019 (15 in favour, 1 abstained)

## **11. Isle of Anglesey County Council**

Re: Identification of Open Spaces

### **Resolved**

Move to the next planning meeting (unanimous)

## **12. One Voice Wales**

i) Arfon/Dwyfor Area Committee Thursday 15 March at Pwllheli Town Council's Chamber **Resolved** To accept for information (unanimous)

ii) Membership fee **Resolved** Pay membership (unanimous)

iii) Innovative Practice Annual Awards Ceremony 29 March 2018

**Resolved** Cllr W T Owen to attend (unanimous)

iv) E-mail Re: Autism (Wales) Bill **Resolved** Accept for information only (unanimous)

v) Future Generations Commissioner: Future Generations Framework

**Resolved** Accept for information only (unanimous)

### **13. Planning Aid Wales**

Pre-application community consultation

**Resolved**

Accept for information only (unanimous)

### **14. Notice of Motion Councillor Jason Wayne Parry**

Re: Dog fouling bins

A lengthy discussion was held with everyone agreeing this is an issue throughout the Town. It was noted that numerous discussions have been held and that the problem is that Gwynedd Council have a problem with the cost of emptying

**Resolved**

To move the item to the next Working committee and for the clerk to enquire what the scenario is with Bontnewydd council and Gwynedd Council for further information (unanimous)

### **15. Welsh Language Commissioner**

Guidance on forming a Welsh language scheme

**Resolved**

To adopt the document including an extra line noting that we keep the translator here for 20 minutes and then release if no use at Council meetings. Also, to enquire if there is any truth in the rumours that the Role of the Commissioner is coming to an end in July (unanimous)

### **16. GDPR**

The clerk explained that significant work needs to be undertaken on this subject, and that volunteers are required to come in and help with making changes to the offices. Will need to look to employ a Data protection officer as there are concerns that clerks cannot be. Need a decision in April or May but hoping for further information before then

**Resolved**

For the following to help prepare the offices – Cllr E R Hughes, Cllr C Williams , Cllr B Owen, Cllr S Sage (unanimous)

### **17. Local Democracy and Boundary Commission for Wales**

Guidance for principle Councils on the review of communities

**Resolved**

Accept for information only (unanimous)

## **18. E-mail Keep Wales Tidy**

**Resolved**

**Move to the next Working committee (unanimous)**

## **19. IRPW Annual Report**

**Resolved**

Item 44 – Pay at the end of the financial Year and that every councillor must write in to note whether they accept or decline the payment (unanimous)

Item 45 – Not relevant

Item 46 – Pay £500 to the chairman of the following committees – Finance, Planning ,Personnel Entertainment , Working committee- also need to confirm in writing

47 – 53 haven't changed from draft version so

Item 47 – not relevant

Item 48 – accept

Item 49 – accept

Item 50 – accept

Item 51 – accept

Item 52 – accept £1500

Item 53 accept £500

(each item was unanimous)

## **20. Picture of Councillors**

**Resolved**

Everyone to bring their cloaks to the next meeting in order to take pictures and everyone to check their cloaks tonight to establish if we need to purchase for Cllr D Jones

## **21. E-mail**

Re: Planned improvement of the Electric Mountain Visitor Centre in Llanberis

**Resolved**

Accept for information only (unanimous)

**22. Twinning**

Seeing as though the clerk was not present when the item was discussed and passed for the Council to re own the responsibility, was asking if the authority to spend the allocated pot of money was also to be used for arrangements as required

**Resolved**

Authorise this (unanimous)

**23. Biniau Halen**

**Resolved**

Move the item to next working committee and in the mean time speak to officers (unanimous) also as the Mayor had Bought £88 pounds worth of Salt during the snow resolved to re pay the money (unanimous)

**24. Benches – World War 1**

The clerk explained that we had already passed in principle to purchase one bench , but following a site visit with an officer from Gwynedd Council the thought is that it would be out of place as there are currently 4 benches, and therefore 2 would look better

**Resolved**

Agree to buy two and Cllr K Jones, Cllr S Sage, Cllr J W Parry, Cllr K Richards, Cllr B Owen and Cllr I C Thomas to meet the clerk on site to decide a final position (unanimous)

**25. Notice of motion Cllr Ann Hopcyn**

With regards to our welcome letter to businesses

The clerk explained to the new councillors that we have a welcome letter to new businesses which notes the importance of the Welsh language locally. It was noted that we need to also mention tourism

**Resolved**

Clerk to appoint someone local to design a leaflet which could be printed by the Council as required, and for them to be hand delivered when a new business opens (unanimous)

**26. Questions**

None

**Meeting ended 8.10**

**Signed ..... Dated .....**

