

# **CAERNARFON ROYAL TOWN COUNCIL**

## MINUTES OF COUNCIL MEETING 7 JUNE 2016

Present

Her Worship the Mayor – Cllr B Owen

Councillors

I C Thomas, W L Davies, W R Owen, W T Owen, H W Roberts,  
A W Bohana, M Thomas, A Hopcyn, T Thomas, K Williams,  
C Williams, G Thomas (p)

### **1. Apologies**

Cllr E Lovgreen , Cllr M Sarnacki

### **2. Mayor's Announcements**

- |           |  |
|-----------|--|
| 12.5.2016 | Mayor's Inauguration Evening   |
| 13.5.2016 | Coffee Morning British Heart Foundation  |
| 17.5.2016 | Welcoming Cruise Ship Passengers   |
| 22.5.2016 | Race for Life  |
| 22.5.2016 | Mayor's Civic Sunday Denbigh – grateful to<br>Cllr Ioan Thomas Deputy Mayor for attending  |
| 24.5.2016 | Garden Party Buckingham Palace   |
| 25.5.2016 | Children from Landerneau in the Castle<br>Again grateful to Cllr I C Thomas for taking them<br><br>Carnival Queens – Football club – Grateful to Cllr<br>I C Thomas and Mrs Thomas for attending |
| 27.5.2016 | 'Ladies Darts Presentation Evening'  |

- 31.5.2016 Welcoming Cruise Ship Passengers  
Grateful to Cllr W T Owen for welcoming them
- 4.6.2016 Castle Race
- 5.6.2016 Mayors Civic Sunday  
Car Rally
- 6.6.2016 Welcome Cruise ship passengers

The Mayor wished to congratulate the Food Festival and everyone associated with its success, noting she was looking forward to next years.

Also congratulations to Flintshire for hosting a successful Eisteddfod and lovely to see that youngsters from our area have been successful. The clerk was asked to write a letter to Sir Hugh Owen School to congratulate those successful.

### **3. Declaration of Personal Interest**

Planning – W R Owen  
Planning and confidential item – W T Owen  
Confidential Item – B Owen  
Item 15ii (parking) – A Hopcyn

### **4. Urgent Items (Chairman/Clerk).** For information or for action by the Clerk. Resolutions are not permissible

None

### **5. Minutes**

To confirm the following minutes:-

- i. Council 3 May 2016
- ii. Annual General Meeting 12 May 2016

#### **Resolved**

- i. Accept as a true record
- ii. Accept after including date and vote in the Welsh version of electing Deputy Mayor

## 6. Planning Applications

To approve planning applications

### **Resolved**

1. C16/0476/14/LL **Cytuno/Agree (Hawl i Weithredu  
Right to Act –  
Rhif 1/No.1)**  
Addasu rhan o'r gweithdy/storfa er mwyn  
Cynyddu llety byw bwthyn y rheolwr/  
Convert part of workshop/store to increase  
accommodation for the manager's cottage

### **Glanmorfa, Ffordd Felin Seiont, Caernarfon**

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2. C16/0517/14/LL **Agree**  
Single storey side extension and new porch

### **9 Bryn Rhos, Rhosbodruall, Caernarfon**

3. C16/0438/14/HY **Agree Right to Act  
No. 3)**  
Siting  
of 2 fascia signs and 2 projecting signs  
(all illuminated)

### **Costa, Canolfan Penllyn. Y Bont Bridd Caernarfon**

4. C16/0514/14/CA **Agree**  
Demolish vacant  
Building and make good site for re-development

### **17-19 Lon Crwyn/Skinner Street, Caernarfon**

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5. C16/0492/14/LL **Agree**

New shop windows

### **1 Pen Rallt Isaf, Caernarfon**

6. C16/0488/14/LL **Agree**  
Alterations to front elevation of building to include installation  
of new doors

**Costa, Canolfan Penllyn. Y Bont Bridd  
Caernarfon**

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7. C16/0550/14/LL **Agree – but concerned about the  
Safety of children being dropped  
Off onto Main road and therefore  
Need to make sure that the car  
park at the rear is used for this  
purpose**

/Conversion of existing  
building from an office use into a  
children's nursery together with  
internal and external alterations  
**Cae Llannor, Rhes Wellington, Caernarfon**

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## **7. Accounts**

To approve the bills, donations and wages for payment  
**Resolved**  
Accept and pay

**8. Bank Reconciliation**  
**Resolved**  
Accept for information only

## **9. First meeting after AGM**

- i) Review of any delegation arrangements to committees, sub committees
- ii) Review terms of reference for committees
- iii) Nominations to existing committees
- iv) Nominations to external bodies
- v) Appoint any new committees
- vi) Review and adopt Standing Orders and financial regulations
- vii) Review of assets list
- viii) Review of Councils/and or employee's membership of other bodies
- ix) Review complaints procedure
- x) Review policies

### **Resolved**

- i)** Accept for information only as we don't delegate powers (10 in favour , 1 Abstained)
- ii)** Accept for information
- iii)** See attached
- iv)** See attached
- v)** Create a possible framework of a Planning committee to see if relevant (unanimous)
- vi)** Accept the standing orders but ensure that the small committee look at them before the next meeting, need to wait for the new financial regulations ( unanimous)
- vii)** Anyone who wishes to see the list to call in before next council and then adopt it (unanimous)
- viii)** Decide when individual requests come before council ( 11 in favour, 1 abstained)
- ix)** Accept the policy (9 in favour , 1 abstained)
- x)** Accept the policies (9 in favour, 1 abstained )

(Cllr C Williams left at 7 ( after this item )

## **10. Gwynedd Council - Reply from Aneurin Parry**

Re: Scaffolding

### **Resolved**

Accept with sadness ( 6 in favour 2 abstained )

## **11.Gwynedd Council**

Re: New repayment system for public footpaths – information only

### **Resolved**

Accept for information as we are not responsible for any footpaths(unanimous)

## **12. One Voice Wales**

Recall of recent model financial regulations

### **Resolved**

See 9vi awaiting the new version ( 10 in favour, 1 against)

## **13. Thank you letters**

- i) Bara Caws
- ii) Urdd
- iii) Red Dragon (*card on table*)

### **Resolved**

Accept for information only (unanimous)

## **14. Gwynedd Council**

An opportunity to present feedback on Gwynedd's Community areas to Public Services Board

### **Resolved**

Ask how Community Councils get a seat on the board, and ask if minutes /correspondence from the group can be copied into all town and community councils ( 10 in favour, 1 abstained )

## **15. Gwynedd Council**

- i) Proposed parking restrictions on Castle Square
- ii) Gwynedd Council Prohibition and restriction of waiting and street parking (various districts in the Caernarfon area)

### **Resolved**

- i) Communicate to Gwynedd Council that plenty of signage is required on the Castle Square once the clearway has gone , and ask to extend the time to 7pm especially in the summer ( 7 in favour , 2 abstained )
- ii) Everyone to answer as individuals on the items on their wards (unanimous)

## **16. One Voice Wales**

- i) Details of local area meeting – 15 June
- ii) National pay agreements for clerks
- iii) Report for Independent Remuneration Panel for Wales – clerk explained that we already produce most of this information in the AGM booklet and that she would add the Mayors allowance to it

### **Resolved**

- i) Accept for information (unanimous)
- ii) Adopt and act on it (unanimous)
- iii) Accept the clerk's recommendation (unanimous)

## **17. Letter from National Grid**

### **Resolved**

Accept for information only as another consultation is on its way (unanimous)

## **18. Cartrefi Cymunedol Gwynedd**

Consultation event – 7 June 2016 Caernarfon Football Club

### **Resolved**

Accept for information only (unanimous)

## **19. One Voice Wales**

Details of Training Sessions

### **Resolved**

Names to the clerk (unanimous)

## **20. Letter from Gwynedd Council**

Re: Church Lane

### **Resolved**

Accept for information only (unanimous)

## **21. Gwynedd Council**

Re: Code of Conduct

### **Resolved**

Was discussed under 9vi (small group will look at whilst looking at standing orders) – (unanimous)

**22. Gwynedd Council**

Re: Order – Epace Eryri 2016’

**Resolved**

Accept for information only ( unanimous)

**23. Planning Aid Wales Bulletin**

**Resolved**

Accept for information only ( unanimous)

**24. Questions**

Is it possible to get a battery for the clock?

Yes

Are the planters going to be done?

Yes, flowers have been ordered

**Confidential Item**

**25. Tenders re post of Cleaner/Reserve Caretaker**

**The press and public were excluded**

**Resolved**

To delay until next meeting and to ensure that a copy of the tender documents is in the packs, and also ask all applicants to note how they would deal with the cover element when on holiday

The press and public were called back in to hear the decision

Meeting ended at 8.05

Signed ..... Dated .....