

29 May 2018

Dear Councillor,

You are summoned to a meeting of the Caernarfon Royal Town Council to be held on Tuesday 5 June 2018 at 6 o'clock in the evening in the Council Chamber, Institute Building, Caernarfon to discuss matters on the following Agenda:-

Yours faithfully,

**Katherine Owen SILCM
Town Clerk**

Agenda

- 1. Apologies**
- 2. Mayor's Announcements**
- 3. Declaration of Personal Interest**
- 4. Urgent Items (Chairman/Clerk).** For information or for action by the Clerk. Resolutions are not permissible

5. Minutes

To confirm the following minutes:-

- i. Council 1 May 2018 (**Appendix Green**)
- ii. Working Group 1st May 2018 (**Appendix Blue**)
- iii. Annual General Meeting 17 May 2018 (**Appendix White**)
(**Back of Agenda**)

6. Accounts

To approve the bills, donations and wages for payment

7. Bank Reconciliation

8. First meeting after AGM

- i) List of Attendance 2017 - 2018
- ii) Review of any delegation arrangements to committees, sub committees
- iii) Review terms of reference for committees
- iv) Nominations to existing committees
- v) Nominations to external bodies
- vi) Appoint any new committees (remember to create re: CADW)
- vii) Review and adopt Standing Orders and financial regulations + code of conduct
- viii) Review of assets list and financial risk assessment
- ix) Review of Councils/and or employee's membership of other bodies
- x) Review complaints procedure
- xi) Review policies – on website

9. E-bost Gwynedd Council

Re: Upgrading Public Toilets

10. One Voice Wales

- i) A Guide to our Services
- ii) June Training Sessions
- iii) Innovative Practice Conference Agenda
- iv) Clerks Salary Scales

11. Community Health Council

Press Statement

12. Gwynedd Council

Public Consultation Supplementary planning Guidance :

- . Tourism Accommodation and Facilities
- . Housing Mix

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13. Financial Application by Caernarfon Festival

14. Questions